

GERIATRIC ASSISTANCE & INFORMATION NETWORK, INC.

CODE OF CONDUCT AND ETHICS

Mission Statement: The Geriatric Assistance and Information Network of Harford County (Harford G.A.I.N.) is to enrich the lives of Harford County seniors through communication, education, and resources.

A Code of Conduct and Ethics has been established to serve the Corporation. Expectations of Members are as follows:

- 1) When due, pay your annual dues in a timely manner to remain in good standing.
- 2) Make every effort to assist and participate in providing education and/or resources to the caregivers and senior population of Harford County.
- 3) Maintain a professional standard of conduct when representing your company and yourself as a Harford G.A.I.N. member.
- 4) Maintain a spirit of harmony, kinship, and professionalism with fellow Harford G.A.I.N. members and guests.
- 5) In an effort to enhance the image of people in our industry, speak well of others and do not offer unflattering reviews of your competition.
- 6) Offering guidance to Harford County seniors and caregivers to assist them in obtaining whatever services they require.
- 7) Encourage other members and people you come in contact with and to use the businesses or services of other Harford G.A.I.N. members to fulfill their needs.
- 8) Comply with all applicable state, federal, and local laws, licenses, orders, ordinances, and codes.
- 9). Comply with reasonable requests of the Board and remember we are Harford County centric.

G.A.I.N. provides a place for those individuals and companies that provide education and services to the elderly, to meet and become familiar with fellow resource and service providers. We strongly suggest that you perform whatever investigation, evaluation, reference checks, etc. that you need to be comfortable with your decision to engage in a business relationship with or refer to others. G.A.I.N. is not liable for any business disputes between members or guests as a result of any relationship created or developed through G.A.I.N. meetings or events. G.A.I.N. is not liable for any misrepresentation, injury, harm, or other damage you may suffer as a result of your decision to engage in a business activity with any G.A.I.N. member or guest.